

Application is for Property Located at \_\_\_\_\_

## **PERSONAL INFORMATION**

### **Applicant**

Full Name: \_\_\_\_\_ SSN# \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Cell Number: \_\_\_\_\_

Driver's License # \_\_\_\_\_ State \_\_\_\_\_ Date Issued \_\_\_\_\_ Expiration Date \_\_\_\_\_

Email Address: \_\_\_\_\_

Present Address: \_\_\_\_\_

Length of Time at Present Address: \_\_\_\_\_ Present Landlord: (if applicable) \_\_\_\_\_

Landlord Phone Number: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

Amount of Rent (if applicable): \_\_\_\_\_ Is your present rent up to date? Yes No

Have you given current Landlord notice you are moving: Yes No

Previous Address: \_\_\_\_\_

Length of Time: \_\_\_\_\_ Previous Landlord: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Do you smoke? \_\_\_\_\_ Do you have pets? \_\_\_\_\_

Current Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_ Hours/Week: \_\_\_\_\_

Employer Address: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Phone #: \_\_\_\_\_ Years Employed: \_\_\_\_\_

Gross Monthly Income: \_\_\_\_\_

Other Monthly Income: \_\_\_\_\_ Source \_\_\_\_\_

Former Employer: \_\_\_\_\_ Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Years Employed: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

### **Co-Applicant**

Full Name: \_\_\_\_\_ SSN# \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Cell Number: \_\_\_\_\_

Driver's License # \_\_\_\_\_ State \_\_\_\_\_ Date Issued \_\_\_\_\_ Expiration Date \_\_\_\_\_

Email Address: \_\_\_\_\_

Present Address: \_\_\_\_\_

Length of Time at Present Address: \_\_\_\_\_ Present Landlord: (if applicable) \_\_\_\_\_

Landlord Phone Number: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

Amount of Rent (if applicable): \_\_\_\_\_ Is your present rent up to date? Yes No

Have you given current Landlord notice you are moving: Yes No

Previous Address: \_\_\_\_\_

Length of Time: \_\_\_\_\_ Previous Landlord: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Do you smoke? \_\_\_\_\_ Do you have pets? \_\_\_\_\_

Current Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_ Hours/Week: \_\_\_\_\_

Employer Address: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Phone #: \_\_\_\_\_ Years Employed: \_\_\_\_\_

Gross Monthly Income: \_\_\_\_\_

Other Monthly Income: \_\_\_\_\_ Source \_\_\_\_\_

Former Employer: \_\_\_\_\_ Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Years Employed: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

### **OTHER PROPOSED OCCUPANT (S)**

- Individuals listed below will be the only individuals authorized to occupy the unit.

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Age: \_\_\_\_\_

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Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Age: \_\_\_\_\_

### **VEHICLE INFORMATION**

Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_ State: \_\_\_\_\_ Plate #: \_\_\_\_\_

Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_ State: \_\_\_\_\_ Plate #: \_\_\_\_\_

**EMERGENCY INFORMATION**

Emergency Contact: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

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**PERSONAL REFERENCE – (other than relatives)**

1. Personal Reference: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

2. Personal Reference: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

**Monthly Debt Obligations**

Total Monthly Debt Obligations: (Mortgages, Autos, Credit Card, Child Support, Misc) \$ \_\_\_\_\_

Primary Banking Location: \_\_\_\_\_ Total Amount in Bank and Cash on Hand \$ \_\_\_\_\_

**APPLICANT QUESTIONNAIR/AUTHORIZATION**Has applicant / co-applicant ever been brought to court by another landlord? ☐ Yes ☐ No

If yes, explain \_\_\_\_\_.

Has applicant / co-applicant ever been convicted of a felony? ☐ Yes ☐ No

If yes, explain \_\_\_\_\_.

Do you have the total funds required to move in (First Month Rent, Deposit)? Yes ☐ No ☐

If no, explain \_\_\_\_\_.

FALSE INFORMATION GIVEN ON AN APPLICATION IS IN ITSELF GROUNDS FOR REJECTION OF THE APPLICATION OR TERMINATION OF TENANCY.

**Authorization for Release of Information**

I authorize without reservation, any party (including, but not limited to, employers, law enforcement agencies, state agencies, institutions and private information bureaus or repositories) contacted by prospective property manager or property owner to furnish any or all of the above mentioned information. I release and discharge all liability from all companies, agencies, officials, officers, employees and other persons, who, in good faith provide to prospective property manager or property owner. the above mentioned information as requested, in order to successfully complete a background investigation of my rental application. I will allow a photocopy of this authorization to be as valid as the original.

\_\_\_\_\_  
Applicant Date\_\_\_\_\_  
Co-Applicant (if applicable must sign) Date